

EXHIBIT "B" (RESOLUTION # \_\_\_\_\_)

Amending Attachments 1b and 1d of Resolution # R20070539

Attachment 1b

SKAGIT COUNTY FLOOD CONTROL ZONE DISTRICT

ADVISORY COMMITTEE OPERATING RULES AND PROCEDURES

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NO CHANGE TO SECTIONS I THROUGH III

SECTION IV. DECISION PROCESS

Decision Making

On advisory matters requiring a decision, members shall make every effort to reach agreement by consensus. Decisions shall be made by a majority vote of members present. Voting shall be by voice vote unless otherwise agreed to by the Advisory Committee. Recommendations of the Advisory Committee shall be submitted within two (2) weeks of the decision to the District's Board of Supervisors. Points of contention and disagreement will be noted in the record and forwarded with the recommendation.

Voting

Each Advisory Committee member, including the Chair and Vice-Chair, shall have one (1) vote on all matters brought before the Advisory Committee for decision. Each Advisory Committee member is entitled to designate and assign a proxy in their absence to vote on all matters brought before the Advisory Committee. Each Advisory Committee member shall notify the Chair in writing of their absence from any scheduled Advisory Committee meeting and shall provide the name and title of the person designated as their proxy. Persons designated as Advisory Committee proxies shall announce their position at the beginning of meetings that they are attending as proxies.

Quorum

One-half plus one of the voting members of the Advisory Committee, including designates, will constitute a quorum for the purposes of voting on all matters that are brought before the Advisory Committee.

Two Meeting Rule

In general, no "major" issue would be introduced and voted on at same meeting (two meeting rule).

- a. Exceptions: Action could be taken on time sensitive "major" issues provided at least 10 AC members (super majority) agree.
- b. If necessary, a determination of whether an issue is "major" or not would be determined by a simple majority of the quorum present at the AC meeting.

Draft

## **NO CHANGE SECTIONS V AND VI**

### **SECTION VII. OTHER RULES AND PROCEDURES**

#### **Term**

These operating rules and procedures shall remain in effect and/or be modified at the discretion of the District Board of Supervisors. [See exception under following Amendment Section.](#)

#### **General Rules**

Robert's Rules of Order shall be accepted and followed during meetings convened by the Advisory Committee.

#### **Amendments**

These rules and procedures are intended to be comprehensive, [but not to inhibit the ability of the Committee to meet and conduct business in a timely and efficient manner.](#) When an issue arises not foreseen by these operating rules and procedures, the Advisory Committee may consider [necessary amendments recommending to the District Board of Supervisors amending these rules and procedures. Any recommended amendment shall comply with RCW Chapter 86.15. Amendments shall be by recorded motion, approved by a quorum of the Advisory Committee, and generally such amendments will not require ratification of the FCZD Board of Supervisors provided that all amendments shall comply with RCW Chapter 86.15. Exception: An amendment proposing to change the structure or membership of the Advisory Committee must be approved by the FCZD Board of Supervisors. A record of amendments of the Advisory Committee, not requiring ratification by the FCZD Board of Supervisors, shall be maintained by Skagit County as Operating Rules and Procedures of the FCZD Advisory Committee.](#)

### **Attachment 1d**

## **SKAGIT COUNTY FLOOD CONTROL ZONE DISTRICT**

### **TECHNICAL COMMITTEE OPERATING RULES AND PROCEDURES**

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## **NO CHANGES TO SECTIONS I THROUGH VII**

### **SECTION VIII. OTHER RULES AND PROCEDURES**

#### **Term**

These operating rules and procedures shall remain in effect and/or be modified at the discretion of the District Board of Supervisors. [See exception under following Amendments Section.](#)

#### **General Rules**

Robert's Rules of Order shall be accepted and followed during meetings convened by the Advisory Committee.

## **Amendments**

These rules and procedures are intended to be comprehensive, but not to inhibit the ability of the Committee to meet and conduct business in a timely and efficient manner. When an issue arises not foreseen by these operating rules and procedures, the Technical Committee may consider necessary amendments ~~recommending to the District Board of Supervisors amending these rules and procedures. Any recommended amendment shall comply with RCW Chapter 86.15. Amendments shall be by recorded motion, approved by a quorum of the Technical Committee, and generally such amendments will not require ratification by the FCZD Board of Supervisors provided that all amendments shall comply with RCW Chapter 86.15. Exception: Amendments that would change the number of Technical Committees must be ratified by the FCZD Board of Supervisors upon recommendation from the FCZD Advisory Committee. A record of amendments, not requiring ratification by the FCZD Board of Supervisors, shall be maintained by Skagit County as Operating Rules and Procedures of the respective FCZD Technical Committees.~~